



Doncaster Council

OFFICER DECISION RECORD

For staff restructures, please also complete an RA1 form to update the HR Portal. (See Annex 2 on Intranet.)

Decision Ref. No:
AHWB/029/2018 One-year extension to the Museums Collections Development Policy

Box 1

DIRECTORATE: Adults, H&WB

DATE: 26 April 2018

Contact Name: Carolyn Dalton

Tel. No.: 34285

Subject Matter: One-year extension to the Museums Collections Development Policy

Box 2

DECISION TAKEN: To extend the current Collections Development Policy by one year until January 2019.

Box 3

REASON FOR THE DECISION:

The Collections Development Policy is an important document for Doncaster Museum and Cusworth Hall. In December 2016 we re-applied to the Arts Council for Museum Accreditation for Cusworth Hall Museum. The Arts Council have not had the capacity to review the application until now. Unfortunately this document became out of date in January 2018 and so they will not accept it. We are re-writing the policy, but wish to undertake a significant overhaul and re-think as we move towards a different service delivery model for the new Library, Museum, Gallery and Archive. This will also involve community engagement in the policy development for the first time.

In order to give us the chance to undertake this work (which we estimate will have been completed for approval by October 2018) the Arts Council have agreed to accepting a one-year extension of the 2013-18 policy.

It is important that Cusworth Hall remains Accredited as Arts Council National Portfolio Organisation funding at £100,000 p.a. is reliant upon us being Accredited.

Box 4**OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:****Option 1**

Undertake a less thorough review of the current policy. This is not in the best interests of the service as we move towards a new service delivery model for the new Library, Museum and Gallery building.

Option 2

Extend the current Collections Development Policy by one year until January 2019 allowing us to conduct a thorough review as we develop a new Policy. This is the preferred option.

Box 5**LEGAL IMPLICATIONS:**

S 1 of the Localism Act 2011 provides a general power of competence which allows local authorities to do anything an individual can do, unless prohibited by law (and subject to public law principles). In the circumstance it is appropriate to extend the policy.

Name: H Potts _____ **Signature: H Potts** **Date: 23.5.18**
Signature of Assistant Director of Legal and Democratic Services (or representative)

Box 6**FINANCIAL IMPLICATIONS:**

By extending the current Collections Development Policy by one year until January 2019 whilst the new policy is drawn up to support the new delivery model, Cusworth Hall can remain accredited by the Arts Council. Heritage Services has been awarded National Portfolio Organisation funding by the Arts Council of £100k per annum for four years (2018-22). By not extending the current collections development policy, this funding would be at risk. It states in the additional terms and conditions of the funding that museums must maintain accredited status throughout the investment period.

Name: Olivia Brown **Signature: via e-mail** **Date: 03.05.18**
Signature of Assistant Director of Finance & Performance
(or representative)

Box 7

HUMAN RESOURCE IMPLICATIONS:

There are no Human Resources Implications.

Name: Kelly Wilks **Signature:** By Email

Date: 8th May 2018

Signature of Assistant Director of Human Resources and Communications (or representative)

Box 8

PROCUREMENT IMPLICATIONS:

There are no Procurement implications arising from this report.

Name: Glyn Sparrow **Signature:** By email **Date:** 03/05/18

Signature of Assistant Director of Finance & Performance (or representative)

Box 9

ICT IMPLICATIONS:

There are no ICT implications in relation to the decision to extend the current Collections Development Policy by one year until January 2019.

Name: Peter Ward (Governance & Support Manager)

Signature: ^[redaction]

Date: 01/05/18

Signature of Assistant Director of Customers, Digital & ICT (or representative)

Box 10

ASSET IMPLICATIONS:

There are no implications arising from the recommendations of this report that impact on the use of DMBC assets.

Name: Gillian Fairbrother (Principal Property Surveyor)

Signature: By email

Date: 1st May, 2018

Signature of Assistant Director of Trading & Property Services (or representative)

Box 11**RISK IMPLICATIONS:****To be completed by the report author**

If we do not have an approved Museum Collecting Policy then Cusworth Hall will not become Accredited, leading to the loss of our National Portfolio status and £100,000 p.a. from the Arts Council until 2022 (i.e. £400,000).

Box 12**EQUALITY IMPLICATIONS:****To be completed by the report author**

We wish to undertake a thorough review of the Collecting Policy so that the museum collections can better represent the people of Doncaster today and what they would like to see in their museum collections. In the past some key groups with characteristics now protected under the Equality Act have not been well represented and this is something that we wish to address, working with the people of Doncaster.

Name: _Carolyn Dalton_ Signature: _by email_ Date: 26/04/2018
(Report author)

Box 13**CONSULTATION****Officers**

(In addition to Finance, Legal and Human Resource implications and Procurement implications where necessary, please list below any other teams consulted on this decision, together with their comments)

Members

Under the Scheme of delegation, officers are responsible for day to day operational matters as well as implementing decisions that have been taken by Council, Cabinet, Committee or individual Cabinet members. Further consultation with Members is not ordinarily required. However, where an ODR relates to a matter which has significant policy, service or operational implications or is known to be politically sensitive, the officer shall first consult with the appropriate Cabinet Member before exercising the delegated powers. In appropriate cases, officers will also need to consult with the Chair of Council, Committee Chairs or the Chair of an Overview and Scrutiny Panel as required. Officers shall also ensure that local Members are kept informed of matters affecting their Wards.

Please list any comments from Members below:

Box 14

INFORMATION NOT FOR PUBLICATION:

In accordance with the Freedom of Information Act 2000, it is in the Public's interests for this decision to be published in full, redacting only the signatures.

**Name: Gillian Parker Signature: by email Date: 24/05/2018
Signature of FOI Lead Officer for service area where ODR originates**

Box 15

[redaction]

**Signed: _____ Date: 31/05/2018
Karen Johnson Assistant Director**

**Signed: _____ Date: _____
Additional Signature of Chief Financial Officer or nominated
representative for Capital decisions.**

**Signed: _____ Date: _____
Signature of Mayor or relevant Cabinet Member consulted on the above
decision (if required).**

- This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.
- A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.
- A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.
- A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox